VA Department of Veterans Affairs

1) LAST NAME, FIRST NAME, MIDDLE INITIAL OF VETERAN

2) DATE:

3) VA FILE NUMBER OR SOCIAL SECURITY NUMBER

4) DEDUCTION CODE: (found on letter from DMC)

5) ADDRESS OF VETERAN:

Street Address

City, State, ZIP

6) TELEPHONE NO.: (Include area code)

7) UNDER WHICH OF THE FOLLOWING EDUCATION BENEFIT PROGRAMS DID YOU RECEIVE YOUR ADVANCE PAYMENT: (mark the appropriate benefit)

- ◯ Montgomery GI Bill (CH30)
- ◯ Post 9/11 GI Bill (CH33)
- ◯ Montgomery GI Bill - Select Reserve (1606)
- ◯ Reserve Education Assistance Program (1607)

8) I AM CURRENTLY RECEIVING EDUCATION BENEFITS AND WOULD LIKE TO REQUEST AN ALTERNATE REPAYMENT PLAN.

Please reduce my benefits by $_____ per month.

**** Please Note:** Should your requested alternate repayment plan exceed one year, you must complete DMC's Financial Status Report. You may obtain this form at www.va.gov/debtman. The Financial Status Report must be signed and mailed or faxed to the address given on the website.

8a) I HAVE HAD BENEFITS PREVIOUSLY WITHHELD TO APPLY TO THE ADVANCE PAYMENT AND WOULD LIKE TO REQUEST A PARTIAL REFUND.

I request a partial refund of $_____.

9) I AM NOT CURRENTLY RECEIVING EDUCATION BENEFITS AND WOULD LIKE TO REQUEST A REPAYMENT PLAN.

I would like to establish a repayment plan of $_____ per month.

**** Please Note:** Should your requested alternate repayment plan exceed one year, you must complete DMC's Financial Status Report. You may obtain this form at www.va.gov/debtman. The Financial Status Report must be signed and mailed or faxed to the address given on the website.

Please indicate here if you are receiving any other VA Benefits, such as Compensation, Pension, or Vocational Rehabilitation benefits that you wish to have withheld to be applied to the education advance payment.

YOU MAY SUBMIT THIS INFORMATION TO DMC BY EMAIL
DMC89.VBASPL@VA.GOV

Purpose of this form and completion instructions

VA has begun action to recoup the Education Advance Payments made to claimants that had not received their benefit payment. This recoupment plan included a payment plan of $750 per payment.

Claimants are able to apply for an alternate repayment plan with VA's Debt Management Center (DMC) if the withholding will cause a hardship. To request an alternate repayment plan please refer to the instructions below.

Any requests for repayment plans that exceed one year must be accompanied by a Financial Status Report (FSR) to the DMC. This form may be found at www.va.gov/debtman. The Financial Status Report must be signed and mailed or faxed to the address given on the website.

Should you have any questions or concerns regarding the advance payment recoupment process, or the FSR form, you may contact either the Debt Management Center, or VA's Call Center at the following numbers:

DMC Call Center: 1-800-827-0648
VA National Call Center: 1-800-827-1000
VA Education Call Center: 1-888-442-4551

Instructions on how to request an alternate repayment plan:

- Please be sure to provide all required information. Missing information may cause a delay in processing time.
- The deduction code requested in box 4 may be found on the letter you received from Debt Management Center. Should you not have this letter, please choose from the following options:

  Montgomery GI Bill (CH30) = 58B
  Post 9/11 GI Bill (CH33) = 70B
  Montgomery GI Bill - Select Reserve (1606) = 55B
  Reserve Education Assistance Program (1607) 53B
- If you are currently receiving Education Benefits, please indicate how much you would like your benefits to be reduced per month to apply to the advance payment in box 8.
- If you have already had benefits withheld and applied to the advance pay, but need a partial refund of those benefits, you may request so in box 8a.
- If you are not currently receiving benefits, you may request repayment plan in box 9.
- Please email the completed form to DMC at DMC89.VBASPL@va.gov or print and fax to 612-970-5688, or print and mail to:

  U.S. Department of Veterans Affairs
  Debt Management Center
  P.O. Box 11930
  St. Paul, MN 55111